



From a computer

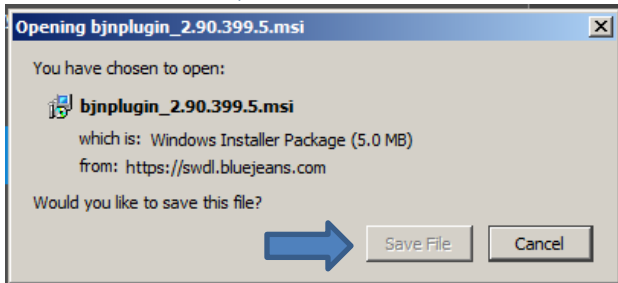
1. In order to connect to the video conference. Please copy and paste in your browser (Ex. Firefox) or click on the following link:

➔ <https://bluejeans.com/> _____ / _____
Meeting ID: Passcode:

2. Enter your Name, your email address and click on SIGN IN AS A GUEST

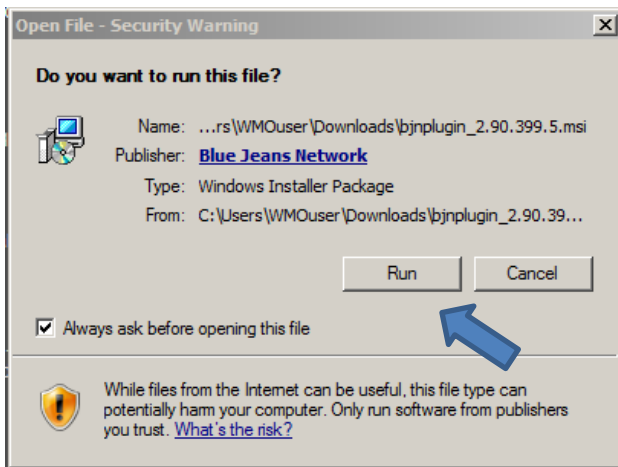
3. If it is the first time you use BlueJeans you will get this prompt, please click on download button. *Otherwise go to point 7*

4. Click on save as,

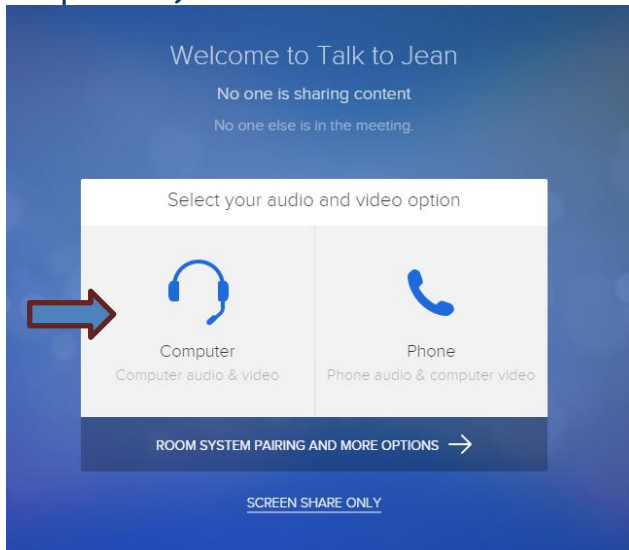


5. Find the package under the location you save it and execute it by double clicking on it.

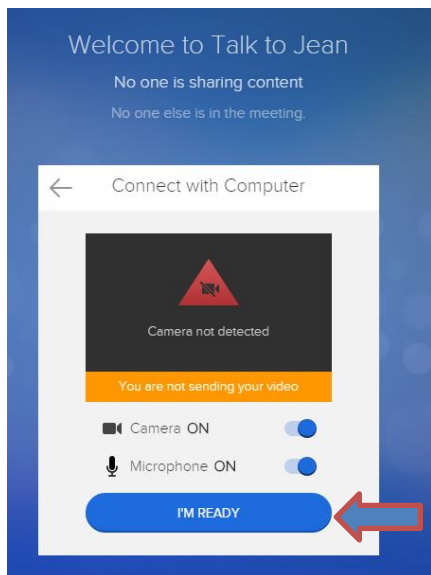
6. Click on Run



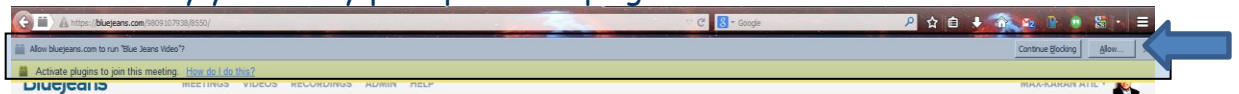
7. To start click on **Computer**, (if you have a poor internet connection you can click on phone... but the first option still lets you dial in if you have problems see point 11).



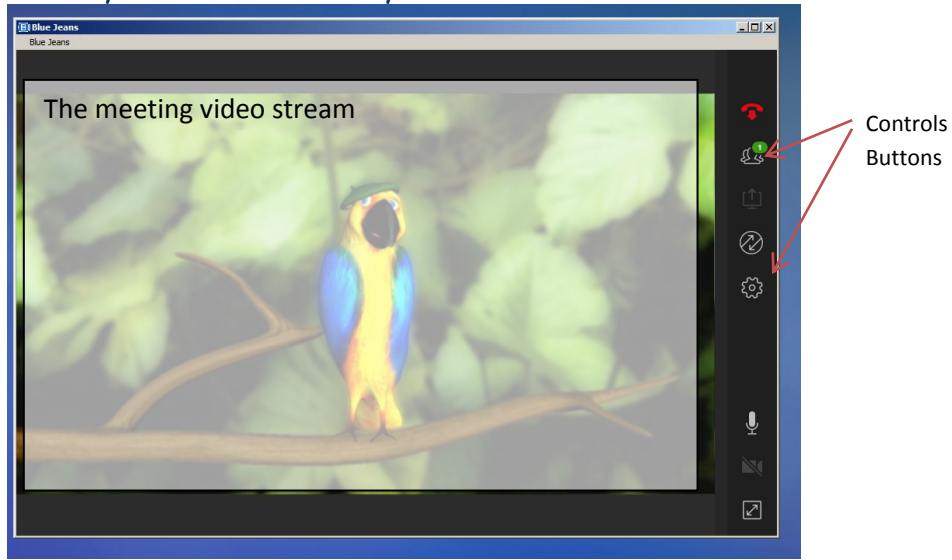
8. To start click on **I'M READY** (camera and microphone should be on ON)



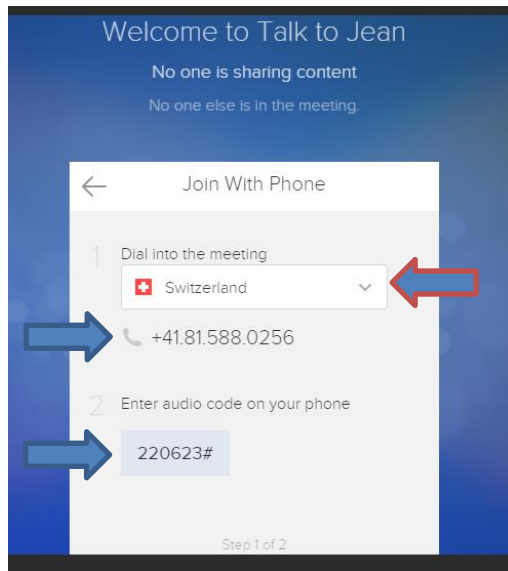
9. Allow or say yes to any prompts from plugins.



10. When you are connected you will see the below screen.



11. To join with the phone Select the country closest to you from the list, Dial the PSTN Number below and enter the audio code when asked.



From a phone (Voice only)

12. Dial into the meeting using a phone number below

13. Enter the Meeting ID wen prompted : _____ followed by #

14. Enter the passcode wen prompted: _____ followed by #

PSTN numbers

<u>Country</u>	<u>Phone Number</u>
Argentina	+54.11.5917.6256
Australia (Melbourne)	+61.3.8400.4256
Australia (Sydney)	+61.2.8103.4256
Austria (Vienna)	+43.1.253.021573
Austria (National)	+43.7.208.83250
Belgium	+32.3.808.4256
Brazil	+55.11.3958.7770
Bulgaria	+359.2.492.5256
Canada	+1.416.900.2956
Chile	+56.22.898.8256
Czech Republic	+420.22.888.2256
Denmark	+45.8.988.2256
Estonia	+372.8.80.1256
Finland	+358.248.09.2356
France	+33.4.84.80.12.56
Germany (Frankfurt)	+49.69.255.114411
Germany (National)	+49.32.221.091256
Greece	+30.211.198.3256
Hong Kong	+852.5808.4756
Ireland	+353.1.697.1256
Israel	+972.3.720.8686
Italy	+39.05.104.20256
Japan	+81.3.4579.8425
Latvia	+371.6616.4256
Lithuania	+370.5214.1256
Mexico	+52.55.4741.1411
Netherlands	+31.20.808.2256
New Zealand	+64.9.801.1256
Norway	+47.2.160.1825
Poland	+48.58.881.0256
Portugal	+351.30.880.5256
Romania	+40.31.630.1256
Singapore	+65.3158.4256
Slovakia	+421.4.1321.6256
South Africa	+27.10.500.9256
Spain	+34.911.235.256
Sweden	+46.40.66.88256
Switzerland	+41.81.588.0256
UK	+44.203.608.5256
US	+1.408.740.7256
	+1 408 317 9253
US Toll Free (From Canada and US only - Excluding Alaska & Hawaii)	+1.888.240.2560

